



The Artisan Market is always the first Sunday of every month, excluding January when it does not run

- We have a large number of applications and due to being a very small team, we need a minimum of three weeks to process applications.
- Application must be by the online form only please
- You **must** include images of your work, and ideally your trading set up and display in order to be considered
- New applications are assessed on quality, and suitability of product within the existing bookings and types of traders we already have booked in. We curate each event to ensure an interesting spread of enough different types of product.
- We require public liability insurance in order for you to trade, food traders we need to see a copy of your hygiene certificate
- We usually invite you to try a date first before committing to multiple dates - We used paid targeted adverts and are a well established market with 1000-1200 footfall each month

PAYMENTS

- Payment is online via card, via our booking system with payment upfront at the time of booking. We don't have alternative ways to pay or book in.
- We cannot hold dates without payment due to the administrative capacity of such a large event. There are no discounts for block bookings
- Cancelled pitches require 30 days notice in order to be eligible for refund, without exception. There is a £4 admin fee charged per cancelled date due to transaction charges we cannot reclaim when refunding payments
- Postponement also counts as cancellation within this policy

PITCHES

- **We cannot guarantee particular placement within the barn for pitches**, it's not feasible with the number of traders and everything we have to consider when placing pitches
- Carhouse pitches are not allocated, because the floor is not chalkable, first come first serve for location

Pitch Prices

- Large barn standard pitch only £31
- Table Hire £6, Electric Hire £5
- End of Row Pitch £42

- Carhouse Pitch £30
- Xmas Market supplement +£7

PARKING

- Traders have separate designated parking behind the main barn, and in an over flow to the side of the barn. During the event all cars are blocked in until 3pm

- You must not park in the main customer carpark under any circumstances

- If you are trading in the barn, you must park behind the barn. Carhouse pitches will be directed to unload near the Carhouse then moved to the trader overflow carpark

- **You MUST park as directed by staff.** We understand people would like to get out as soon as possible after the end, regardless of this **you must park exactly where directed** and tightly so we can fit maximum cars in.

- Our biggest challenge is maximising customer parking spaces during the event, we pay 2 staff to oversee this whilst you are trading so thank you for your full cooperation on this

- Customers will also park in the trader overflow once the market is underway, so you must park as directed by staff within that space.

- We mark the pitch sizes on the floor of the barn. Pitch width 2.3m, depth 1.5m. We ask you **to remain strictly within the chalk marks** for public safety in walkway areas, and for respect to your fellow traders.

Trestle tables are 183 x 76cm

Any type of display is allowed within the marked area of your pitch, rails, stands etc ***but please ensure you stay within the marks***

TRADING

- We do not allow early pack ups under any circumstances. Please use a 'sold out' sign on your display and wait until 3pm to begin pack up.

- We do not allow trading of meat or meat based products, fur or skins of any kinds. Leather, sheepskin and wool are permitted

- As a business striving to make ethical choices as far as possible, please **do not bring plastic packaging** of any kind

- Set up is from 8am, if you arrive early please expect to wait until 8am for the doors to open as staff are busy setting other things up. No early pack ups before 3pm

- We send the layout for the event by email the Friday before each market

- We provide free hot tea to traders during the day

- The barn has wifi, the code is sent out to traders with the layout the Friday before each event

We reserve the right to cancel future bookings of any trader not trading within these terms and conditions.